



Minutes

Meeting Title: Truro Town Deal Board

Date: 12th June 2020

Time: 13.30 to 15.30

Location: Microsoft Teams

Chaired by: Carole Theobald

Attendees: Glenn Caplin-Grey, Carole Theobald, Roger Gazzard, Cllr Derek Green, Cllr David Harris, Nick Burridge, Nigel Knuckey, Rachel Hammond, Cllr Loic Rich, Mel Richardson, Simon Hendra, Cllr Dulcie Tudor, Lucy Jones, David Rodda, Cllr Derek Green, Cllr Bert Biscoe, David Nolan, Roger Gazzard, Alan Stanhope, Nigel King, David Walrond, Adam Birchall, Cherilyn Mackrory MP, Cllr John Dyer

Apologies: Alun Jones, Mark O'Brien, Phill Woods

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1 Welcome and Apologies

- Listed above

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2 Declaration of Interest

- There were no declarations of interest relating to agenda items tabled

3 Minutes of the last Meeting

- All actions had either been completed or were being dealt with under items later on the agenda
- It was proposed that the minutes of the last meeting were an accurate record by Cllr Biscoe and seconded by Nick Seaton-Burridge. The board agreed.

4 Matters arising not covered on the agenda

- There were no matters arising that will not be covered later in the meeting

5 Update on the Towns Fund Process/Govt Guidance

Further guidance hasn't been provided by HMCLG due to the focus of Government being on Covid 19. DR was hopeful that it would be issued within two weeks and CM stated that it had been confirmed to her that the guidance would be issued within the next 10 days DR agreed to circulate as soon as it was received.

6 Town Deal Overview and Truro Vision

LJ gave an update via a presentation (previously shared with Board members with the meeting calling papers). Key points to note are that:-

- The Govt guidance given so far is clear with economic regeneration being at the forefront. To draw down the full £25 million available the fund must be co-funded or matched by at least £25million to give a 1 to 1 intervention rate. If more than 1 to 1 can be delivered this would improve the value for money calculations. The TIP

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will secure the allocation of funds but securing the funding itself will be down to individual business case for projects. Funding isn't guaranteed at this point and we need to meet Government guidelines on how its spent.

- The board discussed the need to keep communities and businesses involved in the process so that they are part of the TIP development process and do not feel that the final plan is imposed on them.

It was acknowledged that extensive consultation has already taken place with the 'Love Truro' place-shaping work and that this should be used as a useful starting point. In addition the place shaping work already undertaken as part of the Pydar Street regeneration proposals demonstrated that the 3 key focus points of People, Prosperity and Place had resonance with residents of Truro. The board agreed that these Focus areas seem to align with the Government Guidelines for the Towns Fund and LJ was encouraged to use the existing work as the basis for the TIP.

- LJ also stated that the existing work had also identified a number of possible projects that could be included in the TIP (subject to board approval) and that are either already underway or have already had feasibility studies carried out. This was felt by the board to be useful preparatory work but they made it clear to LJ that the process for identifying projects for inclusion in the TIP should be open and not just encompass projects that are already "known".
- LJ requested the board consider the timescales for the completion of the TIP and suggested that the deadline for the draft should be 4th of September with submission to Govt in October. The board agreed with this timescale but recognised that the TIP should be submitted when it is ready and not just to meet an arbitrary deadline set by Government.

PW

Questions/Comments arising from Presentation

DR - Govt. reviewing the guidance which could see changes to the scope of the fund and the application process. **Action** - Phill Woods to seek clarity on the additional support available to Towns from the Government appointed consultants.

- BB stated that whilst the focus of the TIP has to be on the coverage area it was important to consider connectivity not just within Truro but also its surrounding areas as the

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interrelationships between the City and the rural areas that surround Truro are key. JD agreed with this point.

LJ was asked why there was little/no mention of environment yet in the work. LJ responded by stating that the environment would be included under the "Greening City" theme which would also include flood alleviation due to the Environmental Agency's plans for work in Truro. In response to a question from CM about how the City Council was being engaged in the work it was confirmed that Roger Gazzard (Town Clerk) is City Council representative and LJ gave an assurance that the City Council and BIDS along with Chamber of Commerce will be involved.

- LJ confirmed that the 1st Press release about the creation of the board, its membership and coverage area had been issued.

One of the major themes that come up consistently in consultations is the water front and the historic port of Truro. It was agreed by the board that opening up the water fronts via dredging and other means can be challenging and that whilst the Towns Fund is a massive opportunity to regenerate Truro it will not solve all its issues and therefore prioritisation will be required at an early stage to avoid spending time and limited resources on proposals that whilst of merit, will not form part of the TIP.

- In response to a query about Langarth DR confirmed that it is included in the red boundary line for the Truro Town Deal and that whilst the development itself was not likely to seek any funding from the board the transport links (walking/cycling) between the City Centre and the development are not currently funded and may therefore come forward for support. The board agreed that connectivity between the two is important and would encourage proposals to come forward when they are ready.

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Overview given by LJ - The 4 different town funds for Cornwall have all been looking at what sub-groups are needed for their partnerships.

- We don't need a committee in place for overview of Communications as employing external consultant, but the use of board members would be beneficial to oversee due to board expertise. Rachel Hammond has been asked to be involved in this area which she has agreed to do and other board members asked to step forward if they would like to be involved
 - Cllr Derek Green has offered to help as needed due to involvement with other consultation exercises.
- Two project sub groups will be formed covering:
 - project assessment: setting out how projects will be assessed for inclusion against govt. guidance, local strategies and TIP objectives and priorities and developing scoring mechanisms. Officer support will be important in assisting sub-group members with this.
 - development of projects
 - David Harris has offered to help as needed.
- David Walrond has asked about the sub-group remit – this will be written up and sent out
- Conflict of interest will only come up if board members directly apply for town's funds. This will need to be dealt with at the time – refer to Code of Conduct.
- DT asked how the Pydar Street Development project for social community space could be taken forward for application for funding? DR - Treveth Holdings is leading on the development and Pydar Street Regeneration Team is leading on that project. Options include creating a dedicated CIC or similar (e.g. Similar to South Kerrier Alliance – Old Cattle Market project in Helston) to bring forward the project and act as applicant or existing bodies such as the City Council could act as lead.
- Towns Fund projects need to be delivered by 2024.
- Town investment plan however should cover the next 30 years
- The board need to take into consideration the risk of things not going the way it needs to and therefore not being able to deliver some projects in time. 4 years is not a long period of time to get projects delivered.
- Town Fund remit is to fund projects so that needs to be the focus of our work - some projects are nearly 'shovel ready' – these are

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needed as govt prefers mix of projects delivered over the time period rather than all being loaded toward the end of the project life.

- Town Investment Plan needs to be submitted by end of September ideally in order to have the best chance of securing funding.
- Concerns raised of what time we have left for project development.
- Sub groups role to help develop and deliver projects that are ready to put forward to Government.
- Budget is £162,000 whether the Government stick to a 1 stage application or 2 stage application process. If 1 stage funds can be used for TIP development rather than being kept for developing individual business cases for projects.

8 Communication Plan Update

- This will be a standing item for the meeting.
- Press release has been sent out.
- Important to be seen as an independent project rather than local authority.
- Future press releases will be sent to the board
- Request for Quotes nearly ready to be sent out. Plan to get outside communication consultants in place asap. Hopefully end of the month.

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<p>9 Workplan</p> <ul style="list-style-type: none">• Standing item on agenda.• Waiting for updated Govt. guidance• Revised plan to be sent out to board members	LJ
<p>10 Briefing Sessions for Boards Members</p> <ul style="list-style-type: none">• There are some members that are more up to date than others with CC strategies and policies.• Briefings will be held with board members to makes sure all are aware of necessary information. These sessions will cover strategic areas such as economy, transport, planning, environment etc	
<p>11 A.O.B</p> <ul style="list-style-type: none">• Nothing to add	
<p>12 Date of Next Meeting</p> <ul style="list-style-type: none">• 10th July 13.30-15.30	