

Minutes

Meeting Title: Truro Town Deal Board

Date: 21st December 2020

Time: 09.30 to 12.30

Location: Microsoft Teams

Chaired by: Carole Theobald (CT)

Attendees: Voting Members: CC Bert Biscoe (BB), Roger Gazzard (RG), Rachel Hammond (RH – arrived at 10:15), Cllr David Harris (DH), Simon Hendra (SH), Alun Jones (AJ), Nigel Knuckey (NKn), Cherilyn Mackrory (CM), Rob Nolan (RN), CC Loic Rich (LR), Nick Seaton-Burr ridge (NB), Alan Stanhope (AS), David Walrond (DW)

Officers: Beth Briggs (BBr), Mark O'Brien (MB), Mel Richardson (MR), Phill Woods (PW)

Apologies: Glenn Caplin-Grey (GCG), CC Derek Green (DG), Nigel King (NK)

1 Welcome and Apologies

- Apologies noted under Attendees above.

2 Declaration of Interest

- No declarations of interest were declared.
- CT noted that NK had been concerned about conflicts of interest and had been advised that he was able to join the meeting and not take part in any vote/debate related to his interest. However it was noted that NK may opt not to attend the meeting.

3 Minutes of the last Meeting

- Item 5 – Members wished the number of votes for the proposal to be included.
- **ACTION:** BB to update final version.
- It was proposed by AJ, seconded by NSB and agreed by the Board that the minutes of the meeting held on 27th November 2020 be adopted as an accurate record, subject to the minor amendment above.
- Actions from last meeting:
 - Item 5, page 2 – CM advised that a meeting with the EA had been arranged.
 - Item 6, page 2 – it was confirmed that TIP information had been circulated.
 - Item 9, page 3 – CT confirmed that Agile PR had been engaged until end Jan 2021.
 - Item 10, page 3 – It was noted that a written update had been provided.

4 Matters arising not covered on the agenda

- No matters arising.

5 Project portfolio update

- AS had shared a written update prior to the meeting. AS took Members through this paper.
- AS noted that risk mitigation would involve spend of capacity fund on further feasibility studies.
- AS reminded Members that there was a 12-month period after submission of the TIP to work up full business cases.
- Harbour/Quay: DH requested sight of the detailed reports AS had used to formulate his recommendations. AS noted that these were complex spreadsheets and would take time to put into context.
- Members requested a meeting with WWA to discuss their report in more detail. BB, NSB and RG offered to take part in this meeting.
- It was agreed that BB, NSB, DH, AS and MR take part in a meeting with WWA representatives, as early as possible on return to work in January 2021.
- **ACTION:** Members to contact WWA to arrange meeting.
- Pydar development: Members discussed the importance of linking with the development as a key investment in Truro.
- **ACTION:** AS noted that he would seek advice from GCG on this matter.
- It was agreed that this paper be noted.

6 Truro Town Deal Investment Plan V1 draft

- CT noted that the Arup Check and Challenge session slides had been circulated with the agenda pack along with the draft TIP.
- This was shared on screen for discussion by the Board.
- CT requested that specific comments should be emailed to her.
- MR noted that she had a further meeting with Arup later that day.
- MR advised that she had developed the golden thread during the writing of the TIP and suggested a theme of 'Truro can invest in what we've got to make the most of it and sustain it'.
- It was noted that supporting data was still being acquired and that MR was also working on the Theory of Change section.
- PW noted that Accelerator Fund projects should be acknowledged with evidence of how the main TIP is building on that fund.

7 Accelerator Fund progress

- PW shared an update received from WWA and it was noted that this would be circulated to Members following the meeting.
- **ACTION:** BB to send written update to Members.
- There was discussion around reallocation of funds for the project which had not been able to proceed.
- **ACTION:** PW to put WWA in touch with AJ to discuss further.

8 AOB

- NSB requested MB assistance in arranging a meeting with Cornwall Council Highways, Planning and Estates departments.
- **ACTION:** MB to pick up.

9 **Date of Next Meeting**

- Friday 15th January 2021, 13.30.
- CM noted she may send a substitute to this meeting.
- It was hoped that a meeting with WWA could be held before the next Board meeting.

DRAFT