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Minutes

Meeting Title:	Truro Town Deal Board
Date:	Thursday 16 th November 2023
Time:	15:00 – 17:00
Location:	MS Teams
Chaired by:	Alan Stanhope (AS)
Attendees:	<p>Voting members: Cllr Bert Biscoe (BB), Cllr David Harris (DH), Phil Allen (PA), Nigel Kind (NK), Cllr Rob Nolan (RN), Cllr Christopher Wells (CW), David Pollard (DP), Alun Jones (AJ), Cllr Sarah Wetherill (SW), Simon Hendra (SH), David Walrond (DW), Nigel Knuckey (NK), Nick Seaton-Burridge (NSB), Cllr Loic Rich (LR), Cherilyn B Mackrory MP (CM)</p> <p>CC Officers: Helen Nicholson (HN), Matt Pitt (MP), Aurore Parkin (AP), Danielle Hunt (DH1), Jon Mitchell (JM), Christopher Jones (CJ), Mark Harvey (MH), Robert Orchard (RO)</p> <p>Presenters: Jackie George (JG), Thomas Rees (TR), Richard Budge (RB), Kieren Couch (KC), Rachel Foster (RF)</p> <p>Other: Owen Cartey (OC)</p>
Apologies:	Cllr Karen La Borde (KB), Lisa-Smith Walker (LSW), Glenn Caplin-Grey (GCG),

Minutes		Action
1	Consent of all to record the meeting	
1.1	<ul style="list-style-type: none"> Consent was given by all to record the meeting 	
2	Welcome and apologies	
2.1	<ul style="list-style-type: none"> A welcome was extended to all Board Members by the Chair, 	
2.2	<ul style="list-style-type: none"> Apologies were noted as above. 	

Minutes		Action
3	Declaration of potential conflicts of interest	
3.1	<ul style="list-style-type: none"> No conflicts of interest were raised. 	
4	Minutes and action tracker	
4.1	<ul style="list-style-type: none"> CW requested an amendment to the previous minutes to remove a duplication of his name in the attendee list. 	DH1
4.2	<ul style="list-style-type: none"> ACTION: DH1 to remove duplication of CW from the September 2023 minutes. 	
4.3	<ul style="list-style-type: none"> The actions were noted by Board Members and the minutes and action tracker were noted as a correct record. 	
5	Matters arising not covered on the agenda	
5.1	<ul style="list-style-type: none"> No matters arising were raised. 	
6	Programme Overview Report	
6.1	<ul style="list-style-type: none"> MH highlighted the key points within the Programme Overview Report: 	
6a.1	<ul style="list-style-type: none"> <ul style="list-style-type: none"> The current position of the programme was as presented in the written report, 	
6a.2	<ul style="list-style-type: none"> <ul style="list-style-type: none"> The main focus of the team was to drive towards the delivery phase and to contract all projects, 	
6a.3	<ul style="list-style-type: none"> <ul style="list-style-type: none"> The Green Transport project had contracted since the last Board meeting, 	
6a.4	<ul style="list-style-type: none"> <ul style="list-style-type: none"> The public engagement session was due to take place on Wednesday 22nd November, 	
6a.5	<ul style="list-style-type: none"> <ul style="list-style-type: none"> The deadline for the DHLUC report was upcoming and the report would be submitted to the Board for information prior to submission to DHLUC. 	
7	Communications Update	
7.1	<ul style="list-style-type: none"> Rachel Foster provided a communications update to the Board: 	
7a.1	<ul style="list-style-type: none"> <ul style="list-style-type: none"> The public engagement day was scheduled to present on: Truro Harbours, Green Transport, Town Quay and the Lemon Quay projects, 	
7a.2	<ul style="list-style-type: none"> <ul style="list-style-type: none"> Thanks was given to Board Members for their support on the engagement day, 	

Minutes	Action	
7a.3 7a.4 7a.5 7a.6 7.2	<ul style="list-style-type: none"> ○ A core objective of the communications strategy was to grow a core audience of interested stakeholders, ○ 22,000 people had been reached via social media engagement activities, ○ There would be continued engagement via social media following the public engagement event, ○ The content displayed at the public engagement event would be made available to view on the website following the event, as well as the questionnaire. <ul style="list-style-type: none"> ● ACTION: RF to further engage with the BBC & Radio Cornwall to increase the coverage of the projects across those media outlets. 	RF
8 8.1 8a.1 8a.2 8a.3 8.2 8b.1 8b.2 8b.3 8b.4	<p>Project Updates</p> <p>Royal Cornwall Museum</p> <ul style="list-style-type: none"> ● Jackie George delivered a presentation on the project's progress to date, in support and addition to the written project report: <ul style="list-style-type: none"> ○ Since the Board report had been written, a preferred supplier had been appointed subject to contract, for the delivery of the Mineral Gallery, ○ The programme of activity was running to time and budget, ○ JG shared slides showing the proposed layout of the gallery. <p>New Life for City Buildings</p> <ul style="list-style-type: none"> ● Richard Budge provided a verbal update on the progress of the project: <ul style="list-style-type: none"> ○ The Chair introduced Richard Budge to the Board, ○ RB explained that all of the projects had gone through a review phase, ○ RB confirmed that the signed grant funding agreement would be passed to Matthew Pitt at a Truro City Council Town Deal presentation evening on 16th November 2023, ○ A task and finish group had been setup with Members of the Council, with the aim to help move decisions forward. 	

Minutes	Action	
8b.5	<ul style="list-style-type: none"> The Board noted the request for the BID to be consulted on New Life for City Buildings Board progress and opportunities. NSB, as a Member of the Truro CIC undertook that this would take place through regular liaison with the BID. 	
	<p>Boscawen Sports Hub</p>	
8.3	<ul style="list-style-type: none"> Richard Budge and Thomas Rees provided a verbal update on the progress of the project: 	
8c.1	<ul style="list-style-type: none"> RB noted the challenges experienced around the options for the project, 	
8c.2	<ul style="list-style-type: none"> A revised project plan had been created to meet the majority of the project's initial outputs and this would be presented to a special meeting of the council on Monday 20th November 2023, 	
8c.3	<ul style="list-style-type: none"> Thomas Rees under contract to Truro City Council, introduced himself to the Board as the project lead for the Boscawen Park project, 	
8c.4	<ul style="list-style-type: none"> Connectivity was a key aim of the project and the current proposed project design would see a multi-functional conference space created, which would link to the Newham industrial estate, 	
8c.5	<ul style="list-style-type: none"> Work with the Environment Agency was ongoing and progressing around the site of the project, 	
8.4	<ul style="list-style-type: none"> ACTION: MP to review whether the project change would be considered a substantial change to the project's outputs and outcomes, and to determine if a project adjustment request would be required for submission to the Board. 	MP
8.5	<ul style="list-style-type: none"> CM asked the project leads to contact her office for assistance with any concerns raised by the Environment Agency through project consultation. 	
	<p>Truro Community Hub</p>	
8.6	<ul style="list-style-type: none"> The Board noted the written project update report as a current position on the progress of the project. 	

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<p data-bbox="260 465 1254 539">Green Transport, Lemon Quay & Truro Harbours: Public Engagement Event Truro Town Deal</p> <p data-bbox="164 591 209 622">8.7</p> <ul data-bbox="309 591 1225 752" style="list-style-type: none"> <li data-bbox="309 591 1225 752">• Kieren Couch presented the visual boards that would be shared at the upcoming public engagement event in Truro on the Green Transport, Truro Harbours and Lemon Quay projects: <p data-bbox="260 801 496 833">Lighterage Quay</p> <p data-bbox="164 844 209 875">8.8</p> <ul data-bbox="309 844 1254 1005" style="list-style-type: none"> <li data-bbox="309 844 1254 1005">• KC noted that, following the completion of additional work to components of the Lighterage Key Lifting Bridge project, they had received written support from the Environment Agency for the project, <p data-bbox="164 1014 209 1046">8.9</p> <ul data-bbox="309 1014 1139 1088" style="list-style-type: none"> <li data-bbox="309 1014 1139 1088">• Ongoing discussions with Natural England were gaining support from the key stakeholder, <p data-bbox="260 1137 469 1169">Lighterage Hill</p> <p data-bbox="164 1180 209 1211">8.10</p> <ul data-bbox="309 1180 1150 1341" style="list-style-type: none"> <li data-bbox="309 1180 1150 1341">• A plan showing new pedestrian and cycle crossings at Lighterage Hill was presented with the aim to widen the footpath for pedestrians to promote safer cycling whilst maintaining the required highway width, <p data-bbox="164 1350 209 1382">8.11</p> <ul data-bbox="309 1350 1241 1554" style="list-style-type: none"> <li data-bbox="309 1350 1241 1554">• In conjunction with the development at Lighterage Quay and the Town Deal project being led by the City Council at Boscawen Park, the design aimed to support greater leisure and recreational activities whilst providing a connection to the river and Truro's nautical heritage. <p data-bbox="260 1603 448 1635">Malpas Road</p> <p data-bbox="164 1646 209 1677">8.12</p> <ul data-bbox="309 1646 1246 1765" style="list-style-type: none"> <li data-bbox="309 1646 1246 1765">• The Board noted that the key focus of Malpas Road component was to reduce the vehicular speed, creating a safer environment for all highway users, <p data-bbox="164 1774 209 1805">8.13</p> <ul data-bbox="309 1774 1230 1892" style="list-style-type: none"> <li data-bbox="309 1774 1230 1892">• The Green Transport project looked to better support walking and cycling through subtle changes to existing road features, and achieving better speed compliance, <p data-bbox="164 1901 209 1933">8.14</p> <ul data-bbox="309 1901 1241 1975" style="list-style-type: none"> <li data-bbox="309 1901 1241 1975">• New landscaped areas would be created to encourage use and create welcoming and visually attractive areas, <p data-bbox="164 1984 209 2016">8.15</p> <ul data-bbox="309 1984 1190 2016" style="list-style-type: none"> <li data-bbox="309 1984 1190 2016">• A speed limit of 20pmh would be proposed along the road, 	

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<p>8.16</p> <p>Morlaix Avenue</p> <ul style="list-style-type: none"> • A signal controlled crossing at Morlaix Avenue had been reviewed but due to the impacts to Trafalgar roundabout, had not been progressed. A plan to improve the current crossing would be developed as an alternative. 	
<p>8.17</p> <p>Town Quay</p> <ul style="list-style-type: none"> • KC shared a visual plan showing the improved public realm and new bridge connection from Garras Wharf to Town Quay, 	
<p>8.18</p> <p>Lemon Quay</p> <ul style="list-style-type: none"> • The public realm of Lemon Quay is proposed to be enhanced with new tree planting, soft and hard landscaping, improved street furniture and lighting that are all designed to encourage greater use of this valuable space. 	PMO
<p>8.19</p> <ul style="list-style-type: none"> • ACTION: PMO to circulate visual Boards to Board Members for information ahead of the public engagement event. 	
<p>8.20</p> <ul style="list-style-type: none"> • JM noted that the public engagement boards for Lemon Quay were a good visual representation 	
<p>8.21</p> <ul style="list-style-type: none"> • It was unanimously agreed that the Board:- 	
<p>8d.1</p> <ul style="list-style-type: none"> ○ Endorse the inclusion of Lemon Quay into the public engagement/consultation for Truro Green Transport scheduled for 22nd November 2023. 	
<p>8d.2</p> <ul style="list-style-type: none"> ○ Endorse the proposals to include lighting and projection within the designs for the public space. 	
<p>8d.3</p> <ul style="list-style-type: none"> ○ Endorse the proposals to alter/improve the subway entrance in lieu of developing the at grade Morlaix Crossing. 	

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<p data-bbox="258 421 481 450">Truro Harbours</p> <p data-bbox="258 499 427 528">Town Quay</p> <p data-bbox="164 589 228 618">8.22</p> <ul data-bbox="308 589 1246 909" style="list-style-type: none"> • RO updated the Board that the owners had decided to let the Penrose building to tenants with a view of returning the site to a retail outlet without the necessary remedial works to the building. RO confirmed that under these circumstances CC could not proceed to purchase the building. This change had resulted in an opportunity to address the challenges of the [REDACTED] site by redirecting resources earmarked from Penrose. <p data-bbox="164 969 228 999">8.23</p> <ul data-bbox="308 969 1246 1081" style="list-style-type: none"> • CJ noted that notice had been served to the [REDACTED] in September 2023 and that the site was now in the possession of Cornwall Council, <p data-bbox="164 1137 228 1167">8.24</p> <ul data-bbox="308 1137 1246 1294" style="list-style-type: none"> • AS noted, that whilst the second recommendation was a significant change to what Board Members had originally anticipated, there was support shared by Board Members to move forward with the proposed recommendations. <p data-bbox="164 1350 228 1379">8.25</p> <ul data-bbox="308 1350 798 1379" style="list-style-type: none"> • It was agreed that the Board: - <p data-bbox="164 1435 228 1464">8e.1</p> <ul data-bbox="355 1435 1166 1563" style="list-style-type: none"> ○ Endorse the inclusion of Town Quay into the public engagement/consultation for Truro Green Transport scheduled for 22nd November 2023. <p data-bbox="164 1641 228 1671">8e.2</p> <ul data-bbox="355 1630 1214 1758" style="list-style-type: none"> ○ Endorse the reallocation of funding from the acquisition of the Penrose Building to the re-purposing of the site currently occupied by the [REDACTED] <p data-bbox="258 1814 715 1843">The meeting concluded at 17:20</p>	

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9	A.O.B	
9.1	<ul style="list-style-type: none">No other items of business were raised.	
	Date of next meetings: <ul style="list-style-type: none">Thursday 29th February 2024Thursday 9th May 2024	